



## MINUTES, Meeting of the Board of Trustees, 13 September 2016

The meeting was called to order by Sarah Burks, Co-Chairman, at 7:05 p.m.

Members present: Sarah Burks, Aimee Taberner, Chris Costello, Ellen Aamodt, Dan Johnson, Annemarie Delaunay-Danizio

Others present: Jacqueline Bates, James McGough, Chuck Luca, Paul McGaffigan, Terry Shaoul, James McGough

Absent: Meghan McDavid, Tracy Skahan, Geraldine Tremblay, Heather Leavell

### **Directors' Update**

P. McGaffigan reported preliminary financial results of the Soiree but cautioned that expenses were yet to be factored into the results. The silent auction generated considerable activity but not all items had been picked up and paid for as yet. He proposed that suggestions for next year for both Art on the Green and the Soiree be discussed at the October meeting.

Chris Costello made a motion to accept the Treasurer's Report, seconded by Annmarie Delaunay. All in favor.

### **Collections**

Heather Leavell advised on the insurance policy status. According to an appraisal of the Town-owned pieces, the value of the holding has increased significantly. Therefore, the policy should be updated. With regard to ongoing activities on the collection, the Massasoit requires repair. The CPC grant was requested for repairs to the reflecting pool in front of the Menotomy Hunter as well as for cleaning the statue itself. A stain appeared on the ceiling on the second floor of the museum indicating a leak perhaps in the new roof.

Dottie Burt, a former docent at CEDAM, passed away and requested donations to CEDAM in lieu of flowers.

The abstract monumental sculptor, John Raimondi, will give a lecture at Town Hall on 2 October. He had his beginnings in Massachusetts (Chelsea, Mass College of Art). He donated \$500 to CEDAM.

Arlington Friends of Drama has provided 2 free tickets to each production which the board felt should be awarded to the docents. Feedback on this issue was requested by 1 October to Heather Leavell for discussion at the next meeting.

Dan Johnson is bringing a senior member of the LDS church to CEDAM to view the collection.

## **Minutes**

The minutes were reviewed with no amendments. The board decided to review the budget in September, rather than August.

Ellen Aamodt made a motion to accept the minutes, seconded by Aimee Taberner. All in favor.

**Volunteer Report** – J. McGough distributed and summarized the volunteer report. Dan Johnson made a motion to accept the volunteer report. Annemarie Delaunay seconded. Unanimously approved.

## **Events Calendar**

Chuck Luca reported on table sales for Art on the Green to date and suggested that raffle prizes be brought to the next meeting. He noted that additional raffle tickets were available for pick up at the docent desk in the back hall of the museum. All were requested to sign up for duty slots on Town day.

Heather Leavell was requested to provide more details on the October 2 event. It was suggested that a postcard with the Fall Events be prepared. A membership event was still required for 2016.

Aimee Taberner will get together with Nick Batzell to finalize the February date for his event. Terry Shaoul will get together with the support group (Chuck Luca, Chris Costello, Annemarie Delaunay) on a date for sketching in the galleries

An updated calendar of events is attached.

## **Marketing**

Chris Costello is reviewing proofs for the 2 banners planned. It should be confirmed with the Town that these banners are agreed to be placed on the street in front of the museum and along the side of the museum.

### **New/Old Business**

Terry Shaoul circulated her new book of art and poetry. She offered the book as a sales item at the CEDAM Gift Shop and proposed that all proceeds derived from the sale be donated to the museum.. The board advised her to seek concurrence from Sarah Burks and Heather Leavell.

The meeting was adjourned at 8:43.

Ellen Aamodt, Recording/Corresponding Co-Secretary

### **Action Items**

- Heather to provide further details on the 2 October event with Raimondi
- Confirmation that street banners have been agreed with Town Of Arlington
- Budget to be reviewed at September meeting
- Recap of Soiree and Art on the Green at October meeting

POC	Event	Dates
Chuck	Art on the Green	Sat., Sept. 17 9-4 (rain date Sept. 24)
Sarah	MFA Docents tour (modeled on BBF tour)	TBD maybe Sept/Oct
Heather, Jackie	Visiting sculptor: John Raimondi Format?	Sun. Oct. 2, what time?
Chris Costello	Coin Talk	Nov 15, 7PM
Aimee	Nick Batzell sculpture workshop	Feb. ?
Volunteer?	Kids Sculpture Workshop	Feb or April 2017 check vacation dates
Volunteer?	ArtVenture Education Day(s)	March 2017?
Sarah	Hidden Treasures Tour	May 2017?
Volunteer?	Fashion Show Fundraiser	TBD
Volunteer?	Antique/Art Appraisal Event Fundraiser?	TBD
Terry, Chris, Chuck, Annemarie	Sketching in the galleries coordinate with ACArts	TBD?